



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-5000

ASSISTANT SECRETARY FOR
PUBLIC AND INDIAN HOUSING

MAR 11 2004

Dear Executive Director:

Your agency was awarded funding for an allocation of Welfare-to-Work (WtW) vouchers in Fiscal Year (FY) 2000 that enabled you to implement a program that supported the transition of eligible families from welfare to employment and economic self-sufficiency. The Department has renewed the WtW vouchers annually to continue this demonstration program.

In FY 2004, the Department will begin to phase out the WtW voucher program. As of the date of this letter, issuance of WtW vouchers that are not currently under lease and those that become available through turnover will no longer be subject to HUD's WtW voucher program requirements.

For those families currently participating in the WtW voucher program, enrollment should already have been reported to HUD's Public Housing Information Center (PIC) on Form HUD-50058. PHAs will continue to report the WtW voucher activities of each participating family on the Form HUD-50058 until the family leaves the WtW voucher program. Families should be identified as WtW voucher program participants in section 2m. of the Form HUD-50058 and all applicable parts of section 17, the Family Self-Sufficiency/Welfare to Work Voucher Addendum, are to be completed.

When a family leaves the WtW voucher program, the PHA will submit a Form HUD-50058 WtW Voucher program exit report for the family. In the exit report, PHAs must be sure that they complete section 17q., WtW exit information. A WtW voucher family will be considered a program participant until an exit report is submitted to PIC. HUD will continue to monitor the Form HUD-50058 progress reports of active WtW voucher program participants. Questions on completion of the Form HUD-50058 may be directed to the PIC coach in your local HUD field office or to Kathryn Greenspan of my staff. Ms. Greenspan can be reached on (202) 708-0614, extension 4055.

We hope that this policy change enables local housing agencies to utilize vouchers in a more flexible manner in order to address local needs of families.

Sincerely,

William O. Russell, III
Deputy Assistant Secretary for
Public Housing and Voucher Programs